FirstName LastName
6 Pine Street, Arlington, VA 12333
home: 555.555.5555
cell: 566.486.2222
email: phjones@vacapp.com

**Education**  **Arlington High School, Arlington, Virginia
2002 - 2006**

**Experience

Pet Sitter
2004 - Present**• Provide pet sitting services including dog walking, feeding and yard care.
 **Child Care
2002 - Present**• Provide child care for several families after school, weekends and during school vacations.

**Achievements**

• National Honor Society: 2004, 2005, 2006

• Academic Honor Roll: 2002 - 2006

**Volunteer Experience**

• Big Brother / Big Sisters
• Arlington Literacy Program
• Run for Life

**Interests / Activities**

• Member of Arlington High School Tennis Team
• Girl Scout
• Piano

**Computer Skills**

• Proficient with Microsoft Word, Excel, and PowerPoint, and Internet